



**Nevada Department of Transportation  
Nevada Business Development/Construction Education Program  
(NBDCEP)**

**2008/2009 Workshop Schedule**

**CLASS DURATION: 8:30AM-12:30PM  
TO REGISTER: CALL 702-387-7845**

<b>COURSE LEVEL</b>			
<b>INTERMEDIATE</b>	<b>Southern Nevada</b>	<b>Northern Nevada</b>	<b>Make-Up Dates</b>
BEST PRACTICES FOR SMALL BUSINESS OPERATIONS	04/18/08	05/09/08	05/30/08
UNDERSTANDING THE BIDDING/ESTIMATING PROCESS	05/14/08	05/29/08	06/30/08
LIEN LAWS AND PUBLIC SAFETY GUIDELINES	06/18/08	06/26/08	07/28/08
HOW TO PREPARE FOR BONDING APPROVAL BY SURETY COMPANY	07/16/08	07/31/08	08/25/08
<b>ADVANCED</b>	<b>Southern Nevada</b>	<b>Northern Nevada</b>	<b>Make-Up Dates</b>
PROJECT MATCHING BY PRIMES AND SUBS	08/13/08	08/29/08	09/15/08
EVALUATING SUCCESSFUL BIDS/PROPOSALS	09/17/08	09/30/08	10/20/08
PROJECT SELECTION AND BID/PROPOSAL PREPARATION (ACTUAL WORK)	10/15/08	10/23/08	11/20/08
CONSTRUCTION PROJECT MANAGEMENT & SCHEDULING	11/20/08	11/25/08	12/18/08
CAPACITY-BUILDING TECHNIQUES	12/16/08	12/30/08	01/08/09
BUSINESS DEVELOP PROGRAM GRADUATION	01/29/09 (In Las Vegas)	01/29/09 (In Las Vegas)	N/A

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